

2019 Request for Proposal

The Eastern West Virginia Community Foundation (EWVCF) was founded in 1995 to help donors create endowed funds to benefit 501(c)(3) nonprofit organizations (including schools, churches and government agencies) in Jefferson, Berkeley and Morgan counties.

Available Grant Funding Categories

Youth Grants –to support programs that assist sick, needy, dependent, neglected and disadvantaged children, improve the quality of life for children in the **Eastern Panhandle** community, and/or provide educational, athletic, academic, social, civic or community-based activities that involve or support children. **Grant range: \$1,000 - \$5,000**

Berkeley County Education Grants –to support educational opportunities in **Berkeley County** including but not limited to: preparatory skills, tutoring programs, innovative programs that strengthen educational development, nutrition programs, small capital needs within the classroom, department, or school, after-school and summer programs. **Grant range: \$600 - \$3,500**

Housing Action Grants –to support **Eastern Panhandle** programs that address homelessness and/or affordable housing with an emphasis on programs that: promote inter-county collaborative efforts, increase community knowledge, and serve high need populations, underserved towns or counties. **Grant range: \$500 - \$2,000**

Healthcare Grants –to support **Eastern Panhandle** healthcare programs that provide access to affordable, high-quality, patient-centered care, and empowerment through health education, and connection to community resources. **Grant range: \$2,500 - \$10,000**

Human Welfare Grants –to support **Eastern Panhandle** programs that provide assistance to sick, needy, dependent, neglected or disadvantaged persons. **Grant range: \$500 - \$2,500**

Jefferson Historic Cemetery Grants –to support 501(c)(13) **Jefferson County** historic cemeteries with a strict adherence to the following purposes: maintenance, repair, and restoration of monuments, headstones, and grave markers of historical or architectural significance to the community, emphasizing notable Civil War era history, preservation, beautification and maintenance of abandoned or deteriorating graves of deceased persons; focusing on areas open to the public, and/or maintenance of semipublic areas that lessen the burden of government. **Grant range: \$1,000 - \$5,000**

Eligibility, Deadline, Reviews, and Reports

All 501(c)(3) nonprofit organizations, public schools, churches and government agencies serving Berkeley, Morgan, and/or Jefferson Counties in West Virginia are eligible to apply. Collaborative efforts are encouraged. Grants are awarded on a reimbursable basis. Receipts and invoices must be provided to the Community Foundation in order to receive grant payments. The Community Foundation may consider requests for advance distribution. A final report, including a summary of grant expenses, must be provided to the Community Foundation within 10 months of the grant being awarded in order to receive reimbursement. Extensions may be allowed with prior approval. All grant applications must be received/postmarked on or before December 10, 2018 to be considered. Applications may be hand-delivered or mailed to the Community Foundation. Grants will be announced by March 1, 2019. Programs and projects must be completed by Dec 31, 2019. By submitting this application, you consent to and acknowledge that EWVCF may share information about the application and/or your organization with our staff, donors, advisors, and volunteers. Please contact us with any questions or concerns.

2019 Grant Application

(Download and save this application to your hard drive or Cloud storage prior to filling it out)

Organization: _____ FEIN: _____

Contact: _____ Title: _____

Address: _____

E-mail: _____ Phone: _____

Tax Exempt Status: 501(c)(3) 501(c)(13) Cemetery Gov./School Church

Project Name: _____

Amount Requested: \$ _____ Estimated number of People Directly Aided: _____

County or Counties being served: Jefferson Berkeley Morgan

Grant Category: Youth Education Housing Healthcare Human Welfare Cemetery
(Please select only one grant category per application. Criteria is on the previous page. Call with questions.)

Please provide/mail only one (1) copy of this application. One application per project.

Please attach the following (if applicable): DO NOT BIND, PLACE IN FOLDER OR USE DIVIDERS

1. Project narrative and budget of no more than **three (3) pages** which include:
 - Page 1 – Organizational Overview and Board Member list with short bios
 - Page 2 – Proposed Program or Project along with Expected Outcomes
 - Page 3 – Future Funding/Sustainability and Program or Project Budget
(income & expenses for specific program/project only)
2. Annual organizational budget (not required of government agency, public school or church)
3. Financial Statement or Audit (not required of government agency, public school or church)
4. Most recent IRS Form 990 (not required of government agency, public school or church)
5. IRS Letter of Determination (not required of government agency, public school or church)
6. Current year Charitable Registration letter from the WV Secretary of State (not required of government agency, public school or church)

Mail or hand-deliver this application and all support materials on or before December 10th