



## 2019 Scholarship Guidelines

The Hampshire County Community Foundation (HCCF) administers scholarship funds for Hampshire county residents pursuing education in a post-secondary setting. Each scholarship fund has its own selection criteria, which is used to evaluate and determine scholarship awards.

The Community Foundation uses this application for all scholarship funds.

Post Office Box 40  
Romney, WV 26757  
Phone: (304) 822-7200  
[www.hampshireccf.org](http://www.hampshireccf.org)

### General Information

1. We want you to be successful in completing this application. We are happy to answer questions or help you through the process. Please don't hesitate to call us at 304-822-7200.
2. All information is kept confidential.
3. When filling this application out electronically, you have to save it to your computer before entering any data.
4. Applicants must have applied to one or more accredited post-secondary institutions or must be currently enrolled in a college or university at the time of application.
5. Please only apply for scholarships you are eligible for.
6. Applicants must submit the completed application along with ***all required documentation***. (See Checklist below)
7. All required documentation should match the information you fill out on the application. **All required fields must be filled in, if it doesn't apply then please enter N/A.**
8. Interviews may be scheduled with final candidates. You will receive a letter in the mail, email, and/or phone call if you have been selected for an interview.
9. Incomplete applications will not be considered for scholarship awards. If you have questions, please call us.
10. HCCF reserves the right to reconsider scholarship awards if an applicant receives significant or additional scholarships.

### Timeline & Process

1. HCCF releases the scholarship application in October.
2. Students complete application, filling out all required fields and attaching all required documentation.  
October - February
3. Completed application packages are delivered to our offices or postmarked on or before February 28<sup>th</sup>.
4. All COMPLETED scholarship applications undergo a review process with volunteer committees making award selections. Interviews are conducted for certain scholarships. March-April
5. Our Board of Directors makes final approval of scholarship awards. May
6. Applicants will be notified by June 1st, ***only if selected*** to receive a scholarship award.
7. If awarded, students will be given a scholarship acceptance form that must be completed and returned to HCCF office by June 17<sup>th</sup>.
8. Scholarship awards will be mailed to the colleges in July. (Scholarships are paid directly to a student's educational institution on his or her behalf. We cannot award a scholarship for attendance at a for-profit institution)

### Application Package Checklist (**Incomplete application packages will not be considered!**)

- Completed and signed application form. Any required fields left blank will make your application incomplete.
- No more than three letters of recommendation (**at least one must be academic**).
- Most recent school transcript (copies accepted).
- Letter(s) from college(s) acknowledging enrollment/acceptance, if possible. (for-profit institutions prohibited)
- A copy of your **FAFSA Student Aid Report (SAR)**.
- Top 10 List of Things About Me (See section VI below for details).
- Save a copy of your completed application to your computer or make a hard copy of it for your records.
- Mail/deliver** completed application package to HCCF, Post Office Box 40, Romney, WV 26757 by February 28<sup>th</sup>.
- "Like" our Facebook page for updates and announcements.

# 2019 Scholarship Application



## Section I - Scholarship Fund Checklist (\*Required)

\*Review the following Scholarship Criteria and use the checkboxes below to select the scholarships for which you are eligible.

- David A. "Hawk" Hawkens Scholarship Fund** **Est. Award: \$500**  
Graduating senior from Hampshire County High School or home-school program as a resident of Hampshire County; planning to attend a two- or four-year college/university; primary emphasis on financial need with additional consideration of academic preparation, leadership, and service to the community. First year of study only.
- Wilda Michael Memorial Scholarship Fund** **Est. Award: \$600**  
Graduating senior from Hampshire County high school; planning to attend a two- or four-year college/university. Based on financial need, academic preparation, leadership, and service to the community. First year of study only.
- Rae Ellen Scanlon McKee Scholarship Fund** **Est. Award: \$500**  
Graduating senior from Hampshire High School with a cumulative GPA of 3.5 or higher. Must be planning to attend a two- or four-year college or university in West Virginia to study elementary education, language arts or reading. First year of study only.
- R.L. Johnson, Jr. Scholarship Fund** **Est. Award: \$500**  
Graduating senior from a high school in Hampshire County with a minimum 3.0 GPA; must have played basketball during all four years of his/her high school career and shown outstanding dedication to the team regardless of skill level; scholarship may be used for attendance at an accredited college/university or technical/trade school. Not contingent on financial need. First year of study only.

## Section II — Personal Information (\*required fields)

\*Applicant Name: \_\_\_\_\_ Gender:  Male  Female  
\*Mailing Address: \_\_\_\_\_  
\*Phone: \_\_\_\_\_ \*Email: \_\_\_\_\_

## Section III — Academic Information (\*required fields)

\*School currently attending: \_\_\_\_\_  
\*Graduation Date: \_\_\_\_\_ \*Cumulative GPA: \_\_\_\_\_ \*Class Rank: \_\_\_\_\_  
\*Test Scores (Must fill out SAT **AND/OR** ACT):  
**SAT:** Reading \_\_\_\_\_ Math \_\_\_\_\_ **ACT:** English \_\_\_\_\_ Math \_\_\_\_\_ Reading \_\_\_\_\_ Science Reasoning \_\_\_\_\_ Composite \_\_\_\_\_  
\*Class you will enter in the fall of 2019:  Freshman  Sophomore  Junior  Senior  Technical School  
\*List the colleges, universities, or technical schools you are most likely to attend. (for-profit institutions are prohibited)  
\*1<sup>st</sup> Choice \_\_\_\_\_ \*Applied:  Yes  No \*Been Accepted:  Yes  No  
2<sup>nd</sup> Choice \_\_\_\_\_ Applied:  Yes  No Been Accepted:  Yes  No  
\*College Acceptance Letter(s) Attached?  Yes  No If no, reason? \_\_\_\_\_  
\*Intended major/field of study: \_\_\_\_\_ \*Will you be a "first in the family" student?  Yes  No  
(First in the family includes students whose parents did not graduate from a two or four-year college/university)

**Section IV —Financial Information** (\*required fields)

\*Adjusted Gross Income (amount used on FAFSA) \$ \_\_\_\_\_ \*Estimated Family Contribution (EFC from FAFSA): \_\_\_\_\_  
 (please note any recent changes in income under Other Financial Considerations)

\*Total number in household: \_\_\_\_\_ \*Number in household attending college during the 2019-2020 academic year: \_\_\_\_\_

\*Are your parents going to help pay for any of your educational costs?  Yes  No

\*Attendance Status?  Full-Time  Part-Time \*Student Status?  Resident  Commuter

\*Will you be attending an out-of-state College or University?  Yes  No

**\*Cost, Resources & Projected Need Worksheet** - all fields required, contact your university/college financial aid officer if you need assistance filling this out.

	*Choice 1	Choice 2
<b>*College Name:</b>		
Estimated Annual Tuition:		
Estimated Annual Room/Board:		
Estimated Annual books/fees & other:		
<b>A. *Total Estimated Annual Cost:</b>		
College/University Specific Scholarships:		
Scholarships from State Programs (e.g. WV Promise):		
Grants & All other Scholarships:		
<b>B. *Total Scholarships &amp; Grants:</b>		
Work Study or Employment:		
Parent/Guardian Contribution:		
All Other Resources (e.g. savings, 529, Annuity, family/friend, etc. Do not include loans):		
<b>C. *Total Other Resources:</b>		
<b>D. *Total Resources Available (B+C):</b>		
<b>*PROJECTED Financial Need (A-D):</b>		
<b>*Estimated Family Contribution (EFC):</b> (From FAFSA SAR Report)		

Enter information for 1<sup>st</sup> & 2<sup>nd</sup> choice schools being considered. Annual costs are for academic year and include fall-spring semesters. Summer sessions are not included. Please use the Other Financial Consideration section to further explain any financial information, as needed.

**Other Financial Considerations:**

Are there any other financial considerations the scholarship advisory committee(s) should take into account? If so, please explain:

## Section V —Extra Curricular/Community Activities/Employment (\*required fields)

\*List extracurricular activities (sports, clubs, musical groups, etc.), along with any awards/honors and # of years you participated:

\*List academic achievements and awards (AP/Honors classes, etc.):

\*List community/volunteer activities, along with any awards/honors and # of years you participated:

\*List leadership positions, offices/titles held and dates:

\*List paid work experience and dates:

## Section VI —Top Ten List of Things About Me (that aren't in this application)

\*Please attach your *“Top 10 List of Things About Me (that aren't in this application)”*. We'd like to get to know you a little more and are looking for things that won't come through on this application. For example, greatest experiences, people who've influenced you, your bucket list items, greatest lessons you've learned, things you hope to achieve, dreams and aspirations, what or who inspires you, trials and tribulations, etc. (format using a numbered list, each number should contain at least 3 sentences, no more than two pages)

**By signing, you are certifying that all information contained within this application is correct and true to the best of your knowledge and you are authorizing HCCF to release information regarding any scholarships you receive from HCCF to your school and the media and to publish your picture in its publications and on social media.**

\*Signed: \_\_\_\_\_ \*Date: \_\_\_\_\_