

# Hardy County Community Foundation Request for Proposal



The Hardy County Community Foundation, an affiliate of the Eastern West Virginia Community Foundation, was founded in 2007 to help donors create endowed funds to benefit their favorite charitable organizations and interests in Hardy County through grants and scholarships. Competitive grants are available from two funds during the 2019 grant cycle.

## Available Grant Funding Opportunities

**The Hardy County Community Impact Fund** was established by its Charter Board members to support projects and programs that address local community needs. Applications will be considered for programs or projects serving Hardy County in the following areas: Animal Welfare, Arts & Culture, Children & Youth, Community & Economic Development, Education, the Environment, Health & Wellness, and Human Services.

**The Deanna Wilson and J Cavanagh STEM Fund** was established to help advance the understanding of and interest in Science, Technology, Engineering, and Math among Hardy County students and to provide students who might not otherwise be able the resources to attend school-related trips. Applications will be considered for programs that provide one or more of the following:

- Support for students in grades 4 – 10 (preference for female students) to attend STEM-related camps and activities
- Support for students in grades 4 – 10 with financial need to attend school-based field trips and activities
- Support for students in grades 4 – 10 to attend school-based competitions related to STEM subjects (i.e. Math Field Day, robotics competitions, etc.)
- Support for teachers to expand their ability to teach and provide mentoring in STEM related fields

### ***Eligibility, Application Deadline and Award Announcements***

501©3 nonprofit organizations, public schools, government agencies, and churches serving Hardy County are eligible to apply. Other non-profit organizations without a 501©3 designation may also apply but may not be considered for advanced payment.

Grant applications **must be received** on or before Thursday, March 21<sup>st</sup>, to be considered. Applications may be emailed or mailed to the Hardy County Community Foundation. Our representatives may contact applicants for a phone or face-to-face interview and/or site visit. Recipients will be notified by late April and grant awards will be announced at our Donor and Grantee reception on May 16<sup>th</sup>, 2019.

### ***Grant Size, Payment and Final Reports***

Grants up to \$1,000 will be awarded. NOTE: Grants are generally awarded on a reimbursable basis. A final report, including a summary of grant expenses, must be provided to the Community Foundation in order to receive reimbursement. The Community Foundation may consider requests for payment in advance.

Programs and projects are expected to be completed by December 31<sup>st</sup> of 2019, however extensions may be allowed with prior approval.

### ***Grantmaking Priorities***

Grantseekers are encouraged to submit proposals for specific projects and programs rather than for general support or operations. No grants to individuals will be made. Collaborative efforts are encouraged.

# 2019 Grant Application

*(If filling this form out electronically, be sure to save it to your computer prior to entering information)*

Organization: \_\_\_\_\_ FEIN: \_\_\_\_\_

Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Organization Type:  501(c)(3)  Gov. Agency/School  Church  Other Nonprofit

Project Name: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_ Project Start and End Dates: \_\_\_\_\_

Estimated # of Project Beneficiaries Directly Aided: \_\_\_\_\_

**Grant Category:**  **Impact Fund**  **STEM Fund**  
*(If your project meets the funding criteria for both, you may check both categories)*

## **Please attach the following:**

1. Project narrative and budget of no more than **three (3) pages** which include:
  - Overview of applicant organization (mission/goals; services you provide to the community)
  - Program description (What is the need to be met? Who will benefit? What is the start and end date? Do you have partners? Be specific and help us clearly understand your project.)
  - Expected outcomes (What do you hope to achieve and how will you know you've succeeded?)
  - Future funding/sustainability
  - Program/project budget (income & expenses for specific program/project only; If there are other sources of support for the proposed project, please list them with amounts)
2. Board member list
3. Annual organizational budget
4. Financial Statement or Audit
5. Most recent IRS Form 990 (or 990-N e-Postcard receipt)
6. IRS Letter of Determination
7. Current year Charitable Registration letter from the WV Secretary of State, if applicable.

*Items 2 – 7 are not required of government agencies, public schools, and churches.*

By submitting this application, you consent to and acknowledge that the Community Foundation may share information about the application and/or your organization with our staff, donors, advisors, and volunteers. *Please contact us with any questions or concerns. We're happy to talk through a project idea with you.*

Mail, email, or fax this Application and all support materials on or before March 21st.

*Post Office Box 1058, Moorefield, WV 26836*

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