

## 2020 Scholarship Guidelines

The Eastern West Virginia Community Foundation (EWVCF) administers scholarship funds for Berkeley, Jefferson and Morgan county residents pursuing education in a post-secondary setting. Each scholarship fund has its own selection criteria, which is used to evaluate and determine scholarship awards. Please refer to the **2020 Scholarship Criteria** (available on our website:

<http://www.ewvcf.org/how-to-apply/>) for a list of scholarship funds and their specific criteria.

The Community Foundation uses this application for all scholarship funds, unless otherwise specified in the **2020 Scholarship Criteria**.

229 E. Martin St, Suite 4

Martinsburg, WV 25401

Phone: (304) 264-0353

[www.EWVCF.org](http://www.EWVCF.org)

[info@EWVCF.org](mailto:info@EWVCF.org)

### General Information

1. We want you to be successful in completing this application. We are happy to answer questions or help you through the process. Please don't hesitate to call us. 304-264-0353
2. All information is kept confidential.
3. When filling this application out electronically, you have to save it to your computer before entering any data.
4. Applicants must have applied to one or more accredited post-secondary institutions or must be currently enrolled in a college or university at the time of application.
5. Please carefully read through the **2020 Scholarship Criteria** and only apply for scholarships you are eligible for.
6. Applicants must submit the completed application along with **all required documentation**. (See Checklist below)
7. All required documentation should match the information you fill out on the application. **All required fields must be filled in, if it doesn't apply then please enter N/A.**
8. Interviews may be scheduled with final candidates. We only interview for larger amount scholarships. You will receive a letter in the mail, email, and/or phone call if you have been selected for an interview.
9. For renewable scholarships, a renewal application (different application) **must** be submitted each year.
10. Incomplete applications are not considered for scholarship awards. If you have questions, please call us.
11. EWVCF reserves the right to reconsider scholarship awards if an applicant receives significant or additional scholarships.

### Timeline & Process

1. EWVCF releases the scholarship application in **November/December**.
2. Students complete application, filling out all required fields and attaching all required documentation.  
**December-February**
3. Plan to attend one of the EWVCF Scholarship Open Houses at the EWVCF office; **Tuesday, January 7<sup>th</sup> 2:00pm-5:00pm** (snow date January 14<sup>th</sup>) or **Thursday, February 13<sup>th</sup> 2:00pm-5:00pm**.
4. Early bird applications must be received by **February 13** to benefit from assistance with the application process. We do this to give students a chance to change and correct their application. **No exceptions!**
5. Completed application packages are delivered in person to our offices or postmarked on or before **February 28<sup>th</sup>**.
6. All COMPLETED scholarship applications undergo a review process with volunteer committees making award selections. Interviews are conducted for certain scholarships. **March-April**
7. EWVCF Board of Directors makes final approval of scholarship awards. **May**
8. Applicants will be notified in early May, **only if selected** to receive a scholarship award. (Notification will come by way of an invitation to our 2020 Scholarship Awards Reception)
9. If awarded, students will be given a scholarship acceptance form that must be completed and returned to the EWVCF office by **June 17<sup>th</sup>**.
10. Scholarship awards will be mailed to the colleges in **July**. (Scholarships are paid directly to a student's educational institution on his or her behalf. Scholarships to for-profit institutions are prohibited)

### Application Package Checklist (**Incomplete application packages will not be considered!**)

- ☐ **Completed** and **signed** application form. Any required fields left blank will make your application incomplete.
- ☐ No more than three letters of recommendation (**at least one must be academic**).
- ☐ Most recent school transcript (copies accepted).
- ☐ Letter(s) from college(s) acknowledging enrollment/acceptance, if possible. (for-profit institutions prohibited)
- ☐ A copy of your **ENTIRE FAFSA Student Aid Report (SAR)**.
- ☐ Top 10 List of Things About Me (See section VI below for details).
- ☐ Save a copy of your completed application to your computer or make a hard copy of it for your records.
- ☐ **Mail/deliver** completed application package to 229 East Martin St, Suite 4, Martinsburg, WV 25401 by **February 28<sup>th</sup>**. (**Do not bind, staple, or put the application package in folders**)
- ☐ "Like" our EWVCF Facebook page for updates and announcements.

# 2020 Scholarship Application

## Section I - Scholarship Fund Checklist (\*Required)

\*Review the 2020 Scholarship Criteria, then use the checkboxes below to select the scholarships you are qualified to apply for.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Berkeley County Teachers'      | <input type="checkbox"/> The Inspiration Scholarship               | <input type="checkbox"/> M. Frances Secrist             |
| <input type="checkbox"/> Walter and Mary Jo Ziler Brown | <input type="checkbox"/> Floyd and Isabel Jacques                  | <input type="checkbox"/> Edgar McKee and Ethel D. Sites |
| <input type="checkbox"/> Emily C. Cooper, DAR           | <input type="checkbox"/> Karos Family                              | <input type="checkbox"/> Susan Wellford Smith           |
| <input type="checkbox"/> Emily C. Cooper, ROTC          | <input type="checkbox"/> Susan Knott Memorial                      | <input type="checkbox"/> Clyde E. Smith, Jr.            |
| <input type="checkbox"/> Anna Jo Crosby                 | <input type="checkbox"/> Lauren Le-An Porterfield Oblak            | <input type="checkbox"/> South Jefferson Ruritan Club   |
| <input type="checkbox"/> Derflinger Earth Sciences      | <input type="checkbox"/> Martin Luther King                        | <input type="checkbox"/> Erin Sponaugle                 |
| <input type="checkbox"/> Destiny Baptist Church         | <input type="checkbox"/> Martinsburg 200 <sup>th</sup> Anniversary | <input type="checkbox"/> Dr. Gwen Steeley Memorial      |
| <input type="checkbox"/> Polly Dillon                   | <input type="checkbox"/> Martinsburg High Class of 1964            | <input type="checkbox"/> Fulton L. Walker, Jr. Fund     |
| <input type="checkbox"/> Mary and Walter Duke Teachers  | <input type="checkbox"/> Todd Mosby Memorial                       | <input type="checkbox"/> George Whitehair               |
| <input type="checkbox"/> N. Blaine Groves/Rotary        | <input type="checkbox"/> Nancy Needy Scholarship                   | <input type="checkbox"/> The Woods                      |
| <input type="checkbox"/> Chad Hammond Memorial          | <input type="checkbox"/> Theodore K. Oates Nursing                 | <input type="checkbox"/> WV Wing Civil Air Patrol       |
| <input type="checkbox"/> George W. & Holly W. Hancock   | <input type="checkbox"/> Morgan and Robert Owens                   | <input type="checkbox"/> WVU Alumni                     |
| <input type="checkbox"/> David A. "Hawk" Hawkens        | <input type="checkbox"/> Paul Ropp Memorial                        | <input type="checkbox"/> Wurzburg Family                |

## Section II — Personal Information (\*Required fields)

\*Applicant Name: \_\_\_\_\_ Gender: ☐ Male ☐ Female

\*Mailing Address, City, ST & Zip: \_\_\_\_\_

\*County: \_\_\_\_\_ \*Phone: \_\_\_\_\_ \*U.S. Citizen: ☐ Yes ☐ No

\*Email: \_\_\_\_\_ Race: \_\_\_\_\_

## Section III — Academic Information (\*Required fields)

\*School currently attending: \_\_\_\_\_

\*Graduation Date: \_\_\_\_\_ \*Cumulative GPA: \_\_\_\_\_ \*Class Rank: \_\_\_\_\_

\*Test Scores (Must fill out SAT **AND/OR** ACT):

**SAT:** Reading \_\_\_\_\_ Math \_\_\_\_\_ **ACT:** English \_\_\_\_\_ Math \_\_\_\_\_ Reading \_\_\_\_\_ Science Reasoning \_\_\_\_\_ Composite \_\_\_\_\_

\*Class you will enter in the fall of 2020: ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Technical School

\*List the colleges, universities, or technical schools you are most likely to attend. (for-profit institutions are prohibited)

\*1<sup>st</sup> Choice \_\_\_\_\_ \*Applied: ☐ Yes ☐ No \*Been Accepted: ☐ Yes ☐ No

2<sup>nd</sup> Choice \_\_\_\_\_ Applied: ☐ Yes ☐ No Been Accepted: ☐ Yes ☐ No

\*College Acceptance Letter(s) Attached? ☐ Yes ☐ No If no, reason? \_\_\_\_\_

\*Intended major/field of study: \_\_\_\_\_ \*Will you be a "first in the family" student? ☐ Yes ☐ No  
(First in the family includes students whose parents did not graduate from a two or four-year college/university)

## Section IV —Financial Information (\*required fields)

\*Adjusted Gross Income (amount used on FAFSA) \$ \_\_\_\_\_ \*Estimated Family Contribution (EFC from FAFSA): \_\_\_\_\_  
(please note any recent changes in income under Other Financial Considerations)

\*Total number in household: \_\_\_\_\_ \*Number in household attending college during the 2020-2021 academic year: \_\_\_\_\_

\*Are your parents going to help pay for any of your educational costs? ☐ Yes ☐ No

\*Attendance Status? ☐ Full-Time ☐ Part-Time \*Student Status? ☐ Resident ☐ Commuter

\*Will you be attending an out-of-state College or University? ☐ Yes ☐ No

**\*Cost, Resources & Projected Need Worksheet** - all fields required, contact your university/college financial aid officer if you need assistance filling this out.

	*Choice 1	Choice 2
<b>*College Name:</b>		
*Estimated Annual Tuition:		
*Estimated Annual Room/Board:		
*Estimated Annual books/fees & other:		
<b>A. *Total Estimated Annual Cost:</b>		
*College/University Specific Scholarships:		
*Scholarships from State Programs (e.g. WV Promise):		
*Grants & All other Scholarships:		
<b>B. *Total Scholarships &amp; Grants:</b>		
*Work Study or Employment:		
*Parent/Guardian Contribution:		
*All Other Resources (e.g. savings, 529, Annuity, family/friend, etc. Please do not include loans):		
<b>C. *Total Other Resources:</b>		
<b>D. *Total Resources Available (B+C):</b>		
<b>*PROJECTED Financial Need (A-D):</b>		
*Estimated Family Contribution (EFC): (From FAFSA SAR Report)		

Enter information for 1<sup>st</sup> & 2<sup>nd</sup> choice schools being considered. Annual costs are for academic year and include fall-spring semesters. Summer sessions are not included. Please use the Other Financial Consideration section to further explain any financial information, as needed.

### Other Financial Considerations:

Are there any other financial considerations the scholarship advisory committee(s) should take into account? If so, please explain:

## Section V —Extra Curricular/Community Activities/Employment (\*required fields)

\*List extracurricular activities (sports, clubs, musical groups, etc.), along with any awards/honors and # of years you participated:

\*List academic achievements and awards (AP/Honors classes, etc.):

\*List community/volunteer activities, along with any awards/honors and # of years you participated:

\*List leadership positions, offices/titles held and dates:

\*List paid work experience and dates:

## Section VI —Top Ten List of Things About Me (that aren't in this application)

\*Please attach your ***“Top 10 List of Things About Me (that aren't in this application)”***. We'd like to get to know you a little more and are looking for things that won't come through on this application. For example, greatest experiences, people who've influenced you, your bucket list items, greatest lessons you've learned, things you hope to achieve, dreams and aspirations, what or who inspires you, trials and tribulations, etc. (format using a numbered list, each number should contain at least 3 sentences, no more than two pages).

**By signing, you are certifying that all information contained within this application is correct and true to the best of your knowledge and you are authorizing EWVCF to release information regarding any scholarships you receive from EWVCF to your school and the media and to publish your picture in its publications and on social media.**

\*Signed: \_\_\_\_\_ \*Date: \_\_\_\_\_