



2021-22 Mini-Grants to Teachers

The Hampshire County Community Foundation (HCCF) is offering **Mini-Grants to Teachers** in Hampshire County. These Mini-Grants of **up to \$500** will be awarded to teachers who need financial assistance with special projects, materials, or classroom resources.

The program is designed to provide funding support for teachers to enhance the learning experience for students. Mini-Grants can be used to purchase supplies and materials for special projects and programs and provide resources for the classroom *that are not covered by school/central office sources or other means*.

Who Can Apply?

All Hampshire County Public School Pre-k - 12 teachers, including WVSD&B teachers, are invited to apply for a Mini-Grant. Public schools are defined as being supported by public funds and are part of the free public education system. Any school that charges tuition to students is not eligible.

Keep in mind...

- With the increase in the maximum grant amount, the selection process will be more competitive. Please be thorough in your explanation and clearly state how the funding will *impact students, promote creative teaching opportunities, and/or enhance classroom experiences*. Use additional paper if necessary. You can request examples of well-structured applications by email: apancake@ewvcf.org
- Grant requests that are part of a larger project without confirmed funding will not be considered.
- Grants cannot be used for projects already completed or materials already purchased.
- Teachers who wish to collaborate on a project that would serve more than one classroom or grade level may apply for more than \$500 using one application. The maximum amount for a collaborative project is \$1,000, regardless of the number of collaborators. Please be sure to identify teachers involved, describe your collaboration, and how it will lead to greater impact for students.
- Typed applications are MUCH preferred. If you must handwrite, please do so legibly!
- All grant recipients are expected to report on the expenditure of grant funds and results of the supported project by the end of the school year (extensions may be requested).

Submitting Your Application

Using the attached application form, describe how you would use a grant of up to \$500 to impact student learning in your classroom. All grant applications must **be received by Friday, September 17th** to be considered. Grant applications may be emailed to apancake@ewvcf.org, faxed to: 888-507-8375, or mailed to: **Hampshire County Community Foundation * PO Box 40 * Romney, WV 26757**

Award notification will be made in late October, hopefully at an in-person Spirit of Giving event.

If you have any questions, please call 304-822-7200, or email apancake@ewvcf.org.



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Application Form

(If filling out electronically, save this form to your computer BEFORE filling it out. Otherwise, it will be blank when we open it. Type-filled applications are preferred. If filling out by hand please PRINT CLEARLY. Ineligible applications may not be considered.)

Applicant Information

Teacher's Name: _____ Email: _____

Grade Level: _____ Subject Area (if applicable): _____

School Name: _____ School Phone: _____

School Principal: _____ Principal's Email: _____

Project Information

Project Name: _____ Amount Requested: \$ _____

Project Start Date: _____ Completion Date: _____ Number of Students Affected: _____

Have you applied to any other funding sources for this project? _____

Please state how the requested funds will be used. Please be specific in describing how the funds will be used and ***how your project will impact students, promote creative teaching, and/or enhance classroom experiences.*** (Use additional pages, as needed.)

Please include a brief budget summary listing specific materials/expense. Make sure expenses add up to the amount you requested. If other funding sources are involved, please elaborate. (Use additional pages, as needed).