News from the

[PLACE THE NAME OF YOUR ORGANIZATION HERE]

**[*ENTER GRANTEE OR NAME HERE*]**

**RECEIVES GRANT FOR [short description of project]**

FOR IMMEDIATE RELEASE

*[Contact Name, Organization, Title]  
[Contact Phone Number and Email Address]*

[DATE]– [NAME/ORGANIZATION] is pleased to announce it has received a $XXX grant from the Eastern West Virginia Community Foundation’s [FUND NAME] to support [PROGRAM/EVENT/PROJECT]

[Briefly summarize the project. Describe who will be served by the grant, the overall goal and how it relates to your mission. Indicate any other sources of funding.)

(Insert short quote from your president, executive director or board chair about the impact this grant will have on the organization and its project.)

The Community Foundation was established in 1995 and awards over $1 million in grants and scholarships annually. With more than 280 endowed funds and assets of just over $35 million, EWVCF is one of the largest grantmaking organizations serving the Eastern Panhandle.

The Foundation is located at the historic Caperton Train Station at 229 East Martin Street, Suite 4, Martinsburg, WV 25401. For more information, visit the website [www.EWVCF.org](http://www.EWVCF.org) or contact EWVCF Executive Director Michael Whalton at [mwhalton@ewvcf.org](mailto:mwhalton@ewvcf.org) or call 304-264-0353.

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*(Note to editors: A [give size in kb] photo accompanies this release. The subjects in it are identified in the copy below. [PLACE ALL NAMES OF PEOPLE IN PHOTO HERE].*